



Government of Maharashtra

GOVERNMENT POLYTECHNIC, PUNE

(An Autonomous Institute of Government of Maharashtra)

University Road, Shivaji Nagar, Pune - 411016



Phone: 020-25676818, 25559200

Email: principal.gppune@temaharashtra.gov.in

No/GPP/Stores/ Exam/Student Guardian Form/2024/3564

Date: - 07 AUG 2024

QUOTATION

Name of Work: - Invitation of Quotation for Student Guardian Form.

Dear Sir,

Please send your sealed quotation for the items detailed below in the printed overleaf format so as to reach this office on or before 14/08/2024 at 05.00 P.M. The quotation should be sent in sealed envelope super-scribed as for the "Quotation for Student Guardian Form" along with reference No of this letter and due date. The sealed quotation will be opened on 16/08/2024 at 12.30 P.M. in the office of Principal, Government Polytechnic, Pune.

Sr. No	Items Name	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	Student Guardian Form - (Black & white print is attached for colour form collect sample softcopy from stores)	3000			

Terms and conditions –

- 1.The sample attached is in black and white print as form is coloured bidder should collect coloured sample form softcopy from stores, before submitting quotation.
- 2.The prices of the material should be quoted F.O.R. this Institute.
- 3.Taxes if any should be stated separately.
- 4.The delivery period should be stated clearly.
- 5.The rates shall be valid for a period of 180 days from the date of opening.
6. The bidder should collect the colours of sample of Student Guardian Form in form of softcopy either by informing mail-id or visiting personally from purchase department.
7. This Institute is exempted from paying Octroi /LBT.
- 8.The supplier requires supplying the stores exactly as per the given sample & will be responsible to replace & take back the defective supplies at his risk &cost.
9. GST No.has to be provided along with Quotation. Otherwise the quotation will be treated as invalid.
10. Quotations should be in sealed envelope.
11. E-mail quotations will not be accepted.
- 12.The Supplier should contact Examination Department G.P.Pune regarding any query about Student Guardian Form.

Yours Sincerely,

(Dr.Rajendra K. Patil)

Principal

Govt. Polytechnic, Pune

Copy to –

1. By mail to The Joint Director, R.O. Pune It is requested to publish the enquiry on the web site.
2. The Head of Computer Department, for hosting on the Institute's website in time limit.
3. Main Notice Board, G. P. Pune
4. Examination Department

(To be submitted by Bidder on Letter head)
Quotation for Supply of Student Guardian Form

To,
Principal
Government Polytechnic,
Pune - 411016

Sub: Supply of Student Guardian Form
Ref. No.: Date:-

Sir,

I/We submit our most competitive offer in response to a letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

Sr. No	Items Name	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	Student Guardian Form - (Black & white print is attached for colour form collect sample softcopy from stores)	3000			

We hereby confirm that this quotation is valid for 180 days as required in clause 4 of the Instructions to bidders.

Yours faithfully,
Authorized Signature
Name & Title of Signatory:
Name of Bidder/Office Stamp:
Address:



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Ganeshkhind, University Road, Shivajinagar, Pune -411016, Maharashtra

Contact No : +91-020-25559200,020-25559201 (Principal)

FAX :91-020-25559200

Student's Guardian Faculty Member Form

Personal Information:

Student's Name:		Paste Passport size photo
Admission Academic Year :		
Department:		
Enrollment No:		
Student's Mobile No.(Calling):		
Student's WhatsApp Number:		
Parent's Mobile No. - 1:		
Parent's WhatsApp Number:		
Parent's Mobile No. - 2:		
Email ID:		
Date of Birth:		
Category:		
Free-ship Scholarship Applicable (Y/N):		
Any other scholarship :		
Local address:		
Permanent Address:		

Details of Father

Name:	
Qualification:	
Occupation:	
Name of employer (in case of service)	
Designation and experience:	

Details of Mother

Name:	
Qualification:	
Occupation:	
Name of employer (in case of service)	
Designation and experience:	

Attendance Record

Academic Year	Sem	Month 1		Month 2		Month 3		Final	
		TH	PR	TH	PR	TH	PR	TH	PR
	I								
	II								
	III								
	IV								
	V								
	VI								

Academic Performance

Academic Year	Sem	Result (%)	No. of Backlogs	Backlog Courses	Reason for backlog
	I				
	II				
	III				
	IV				
	V				
	VI				

Co-curricular Activities (Participation & Achievements):

(Activities : Add on certification training program -courses/ Industrial Training/ Internship/ - Paper Publication & Presentation/ Workshop -Seminar-Conference attended/MOOCs - NPTEL - SWAYAM courses/ Project Competition/ Technical Events /Exhibitions Visited/ Patents / any other)

Academic Year	Sem	Activity	Participation Details	Achievements
	I			
	II			
	III			
	IV			
	V			
	VI			

Extra-curricular Activities (Participation & Achievements)
Activities: Sports / Cultural / Social / Art / Debate / any other)

Academic Year	Sem	Activity	Participation Details	Achievements
	I			
	II			
	III			
	IV			
	V			
	VI			

Career Inclination

Career Options Identified(by student)/ Suggested (by GFM) as per inclination/ Abilities/ Personality/ Interest of student with details	Priorities	Appropriate Skills, Competencies, Certifications required to work upon for said Career Profile & Additional efforts required in terms of development in Abilities/ Personality etc.	Action taken/ suggested by GFM with the help of T&P Cell/ ED Cell/ IHC/ Certification Cell
		1	1
		2	2
		3	3
		1	1
		2	2
		3	3
		1	1
		2	2
		3	3

SWOT Analysis Matrix

(To be filled by student with the help/ in presence of GFM)

S

Strengths

- List out things you are good at.
- Identify something you have expertise in.
- Try thinking of different ways in which you stand out.
- Track the academic chart for a better understanding.

W

Weaknesses

- Note the areas of weakness.
- See your academic progress card for improvement.
- Work on the areas to transform weakness into the strengths quadrant.

O

Opportunities

- Determine where you can excel.
- List out opportunities that come to mind and then shortlist.
- Pinpoint possible options that can act out in your favour.

T

Threats

- Threats should be the easiest to fill in the SWOT analysis chart.
- Be clear about what you want to achieve, and analyse the threats.
- Be mindful about the things that can go wrong.

List out your own strengths, weaknesses, opportunities and threats.

Strengths

- 1.
- 2.
- 3.
- 4.
- 5.

Weaknesses

- 1.
- 2.
- 3.
- 4.
- 5.

Opportunities

- 1.
- 2.
- 3.
- 4.
- 5.

Threats

- 1.
- 2.
- 3.
- 4.
- 5.

Name of guardian faculty member

1) First Year

2) Second Year

3) Third Year

Signature of student

Ram